



Pacific Crest Trail Association - Mount Hood Chapter Trailhead Communications Plan (TCP)



Project Information:	
Crew Leader Name: _____	Date/Time In Service: _____
Crew Leader Cell #: _____	Date/Time Out of Srvc: _____
Crew Size: _____	Planned Trail Work: _____
Project Notes: _____	

Project Location:	Name of Trailhead: _____
Forest: _____	Road and Milepost: _____
Ranger District: _____	GPS Coordinates: _____
County and State: _____	Township/Range/Sect: _____
Nearest Town/City: _____	Nearest Intersection: _____

Closest Emergency Care:	
Nearest Hospital: _____	Hospital Phone #: _____
Hospital Address: _____	Distance from Trailhead: _____
Driving directions from trailhead: _____	

Agency Contact Information:			
Columbia Dispatch:	columbiadispatch@gmail.com	360-891-5140 (voice)	360-891-5145 (fax)
USFS:	_____	_____	_____
County Sheriff:	_____	_____	_____
PCTA, Mt Hood Chair: Roberta Cobb	_____	503-358-2364 (cell)	_____
PCTA, Regional Rep: Dana Hendricks	_____	541-844-9133 (cell)	_____
PCTA, Trails Ops Mgr: Jen Tripp	_____	916-285-1853 (work)	916-243-9923 (cell)

Emergency Action Plan Roles: delegate at trail head, in case of emergency	
Situation Mgr (Crew Ldr): _____	Alternate Situation Mgr _____
First Aid Lead: _____	Communications Lead: _____
carries FA kit, initiates patient care, takes notes	carries radio, calls for assistance if required

Radio Instructions	Dispatch Center: <u>Columbia Dispatch</u>
<ul style="list-style-type: none"> - Stand in a clear location, hold the radio upright - Check radio for correct channel or repeater - Wait for 2 seconds after keying the mike, then speak - Try at least 3 times, at least 10 seconds apart - If needed, move location & change channels - Or use cell phone if service is available 	Channel, Repeater: _____
	Best location for reception near worksite: _____
	<i>Script Example: "Columbia, this is (Crew Leader Name) on (Repeater), we have an emergency."</i>

Radio Alphabet		Golf	Kilo	Oscar	Sierra	Whiskey
Alfa	Delta	Hotel	Lima	Papa	Tango	X-Ray
Bravo	Echo	India	Mike	Quebec	Uniform	Yankee
Charlie	Foxtrot	Juliet	November	Romeo	Victor	Zulu

Send to Dispatch, Agency Contact and PCTA Staff. Print three copies of this sheet:

1-Communications Lead. 2-First Aid Lead to send with patient, 3-Crew Leader.